



Transport undertaking of voluntary driver to transport children and adults who may be vulnerable in private cars on behalf of the PCC of Christ Church Ware.

Name of driver: **Phone No:**

Email:

Address:
.....

1 Consent

- Children will not be taken out in transport without the prior consent of their parents or carers
- Adults who may be vulnerable will give permission to being transported themselves, and discretion used in consulting first with their carers
- I will take care when assisting children or adults who may be vulnerable to board and alight my vehicle, both to ensure the road is safe to do so, and in following guidelines on physical contact.

2 The driver

- I am over 25 and have held a full current driving licence for over two years
- I have/do not have an endorsement of more than 6 points on my licence (if more than 6 points I will share the details with the Parish Safeguarding Officer or Incumbent).
- I do not have an “unspent” conviction for a driving offence.

3 The vehicle

- My car is fitted with seat belts (both front and rear), and the numbers of people transported will not exceed the number of seat belts available
- All car passengers will be required to wear safety belts in the front and rear seats
- All children up to 3 years old will be carried in a child restraint
- Rear-facing baby seats will not be used in a seat protected by a front air-bag unless the air-bag has been deactivated manually or automatically
- Children from aged 3 up to 135cm in height (approx 4’5”) or their 12th birthday (whichever they reach first) will use baby/child seats or booster cushions for older children
- All passengers aged 13 years or older will wear an adult seat belt.
- My vehicle is comprehensively insured.
- I have informed my insurance company that I am a volunteer driver for church activities, and if required, I have obtained a passenger endorsement for the transportation of children or adults who may be vulnerable.
- I understand that in case of any accident, injury or vehicle damage, the church’s liability insurance policy does not provide primary or direct insurance on my vehicle
- My vehicle is clean and in a road worthy condition
- At no time will the number of people in a car exceed the usual passenger number.

ii) Escorts:

- Where possible, another responsible adult will accompany me, to assist with any emergencies
- Where possible the gender mix will be appropriate to the passengers
- If in an emergency I have to transport a child or vulnerable adult on my own, the child or vulnerable adult will sit in the back of the car.

Signed (driver): Date:

Name of vehicle owner if different:

Signed (vehicle owner).....

Office Verification

Confidential declaration and Criminal disclosure received	Yes/No	Date.....
Driving licence seen and Insurance certificate seen	Yes/No	Date.....

Car make and model.....

Registration Number

Signed:.....Date

Position.....